

# BERKELEY BURIAL COMMITTEE

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Wednesday 17<sup>th</sup> April 2024

*You are hereby summoned to attend a Meeting of Berkeley Burial Committee  
On Wednesday 24<sup>th</sup> April 2024  
At 7.00 p.m.  
At Hamfields Leisure*

Mrs C Child Clerk

## AGENDA

*All residents of the Hamfallow, Hinton, Berkeley and Ham & Stone Parishes are welcome to attend and a period of 10 minutes is set aside for members of the public to raise questions*

1.	Apologies and absence To consider apologies given.
2.	Declarations of Interest Councillors will have the opportunity to declare any interest relating to items on the agenda.
3.	Minutes of the last meeting – sent via email To confirm and sign the minutes of the meeting held on Wednesday 21 <sup>st</sup> February 2024
4.	Cemetery Report/Chairman's Report On a recent inspection of the cemetery (01/02/24 – 31/03/24) <ul style="list-style-type: none"><li>• There have been 2 Interments (1 Cardiff and 1 Churchdown)</li><li>• There have been 1 Interments of Ashes (1 Berkeley)</li></ul>
5.	Finance Report – sent via email The committee will be asked to approve the payments listed on the finance report.
6.	Accounts for year ending 31 <sup>st</sup> March 2024 – sent via email The committee to agree to approve the accounts to 31 <sup>st</sup> March 2024 – sent via email
7.	Budget Review February and March 2024 – sent via email The committee will be asked to review the budget review
8.	Parish Contributions update
9.	Risk Assessment Review
10.	Correspondence – to distributed at the meeting L Clutterbucks Hamfallow PC
11.	Meeting Dates – to confirm meeting dates for the BBC
12.	Financial Regulations – sent via email The committee to review Financial Regulations
13.	Confidential Item – Exclusion of public and press Member of the public and press will be requested to leave the meeting by reason of the confidential nature of the business to be transacted
14.	Date of the next meeting of Berkeley Burial Committee which will be on Wednesday 18 <sup>th</sup> July 2024 TBC at 7.00pm