

BERKELEY BURIAL COMMITTEE

Rose Cottage
Poplar Road
Wichenford
Worcester
WR6 6YF
Tel 07712341577
berkeleybc13@gmail.com

Wednesday 14th February 2024

*You are hereby summoned to attend a Meeting of Berkeley Burial Committee
On Wednesday 21st February 2024
At 7.00 p.m.
At Hamfields Leisure*

Mrs C Child Clerk



AGENDA

All residents of the Hamfallow, Hinton, Berkeley and Ham & Stone Parishes are welcome to attend and a period of 10 minutes is set aside for members of the public to raise questions

1.	Apologies and absence To consider apologies given.
2.	Declarations of Interest Councillors will have the opportunity to declare any interest relating to items on the agenda.
3.	Minutes of the last meeting – sent via email To confirm and sign the minutes of the meeting held on Wednesday 22 nd November 2023
4.	Cemetery Report/Chairman's Report On a recent inspection of the cemetery (01/11/23 – 31/01/24) <ul style="list-style-type: none">• There have been 2 Interments (1 Hinton and 1 Dursley)• There have been 4 Interments of Ashes (2 Hinton, 1 Berkeley and 1 Dursley)
5.	Finance Report – sent via email The committee will be asked to approve the payments listed on the finance report.
6.	Budget Review November and December 2023 – January 2024 – sent via email The committee will be asked to review the budget review
7.	National Salary Award 2023 -2024 To agree retrospectively to implement the 2023 – 2024 National Salary Award to all staff employed by Berkeley Burial Committee, which have been agreed between NALC and SLCC To consider retrospectively to making a pay increase to all staff employed by Berkeley Burial Committee backdated from 1 st April 2023
8.	Parish Contributions update
9.	Risk Assessment Review
10.	Tree Surgery and Hedge Cutting
11.	Parking and Cemetery Signage
12.	Financial Regulations – sent via email The committee to review Financial Regulations
13.	Confidential Item – Exclusion of public and press Member of the public and press will be requested to leave the meeting by reason of the confidential nature of the business to be transacted
14.	Date of the next meeting of Berkeley Burial Committee which will be on Wednesday 24 th April 2024 at 7.00pm