

# BERKELEY BURIAL COMMITTEE

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Wednesday 13<sup>th</sup> September 2023

*You are hereby summoned to attend a Meeting of Berkeley Burial Committee  
On Wednesday 20<sup>th</sup> September 2023  
At 7.00 p.m.  
At Hamfields Leisure*

Mrs C Child Clerk



## AGENDA

*All residents of the Hamfallow, Hinton, Berkeley and Ham & Stone Parishes are welcome to attend and a period of 10 minutes is set aside for members of the public to raise questions*

1.	Apologies and absence To consider apologies given.
2.	Declarations of Interest Councillors will have the opportunity to declare any interest relating to items on the agenda.
3.	Minutes of the last meeting – sent via email To confirm and sign the minutes of the meeting held on Wednesday 19 <sup>th</sup> July 2023
4.	Cemetery Report/Chairman's Report On a recent inspection of the cemetery (01/07/23 – 31/08/23) <ul style="list-style-type: none"><li>• There have been 1 Interments (1 Berkeley)</li><li>• There have been 4 Interments of Ashes (1 Dursley, 1 Rudgeway, 1 Nailsworth and 1 Ireland)</li></ul>
5.	Finance Report – sent via email The committee will be asked to approve the payments listed on the finance report.
6.	Budget Review July and August 2023 – sent via email The committee will be asked to review the budget review
7.	To review and approve list of regular payments under delegated authority
8.	Standing Orders and Financial Regulations – sent via email The committee to review Standing Orders The committee to review Financial Regulations
9.	Hedge Cutting
10.	Cemetery Lodge Issues
11.	Parking Issues
12.	Cemetery Signage
13.	Finance Issues
14.	Budget Proposal 2024 - 2025 – to be distributed at the meeting
15.	Review Cemetery Fees/Rules – sent via email
16.	Staffing Issues
17.	Date of the next meeting of Berkeley Burial Committee which will be on Wednesday 22 <sup>nd</sup> November 2023 at 7.00pm